

BRIAR CREEK BOROUGH
January 5, 2026
REORGANIZATION MEETING MINUTES

Mayor Harold Kershner called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: Mayor Harold Kershner, Jr., W. Bruce Michael, James Long, Rodney Koch, Bill Witner, and Holli Trivelpiece. Other officials present were Michael Cymbala of Peters Consulting, Zoning Officer Abigail Smith and Secretary Carol Kieser. Absent: E. James Seeley, Ed Fenton, Solicitor Rob Davidson, and Zoning Officer Larry Frace.

Citizens Present: Tammy and John Trivelpiece, and Dave DeHaven.

Mayor Harold Kershner called for nominations for President of Council: Jim Long nominated W Bruce Michael. No other nominations received. Motion by Bill Witner to close the nominations. Confirmed by unanimous vote.

Mayor Harold Kershner called for nominations for Vice-President of Council: Bruce Michael nominated E James Seeley. No other nominations received. Motion by Jim Long to close the nominations. Confirmed by unanimous vote.

Meeting turned over to President of Council, W. Bruce Michael.

Bruce Michael called for nominations for the President Pro Tem: Jim Long was nominated by Bill Witner. No other nominations received. Motion by Rodney Koch to close the nominations. Confirmed by unanimous vote.

Other Appointments

Motion by Jim Long/seconded Bill Witner to appoint Larry C Frace Inspections, LLC, as Zoning/Codes Officer and Flood Management. Motion carried; all in favor.

Motion by Jim Long/seconded Bill Witner to appoint Peters Consulting as Borough Engineer and approve fee schedule. Motion carried; all in favor.

Motion by Bill Witner/seconded Rodney Koch to appoint Twin Oaks Consulting LLC as alternate engineer and approve fee schedule. Motion carried; all in favor.

Motion by Jim Long/seconded Bill Witner to retain MPL Law as Borough Solicitor with no rate increases from the 2025 rates. Motion carried; all in favor.

Motion by Jim Long/seconded Holli Trivelpiece to retain Wagner, Dreese, Elsasser & Associates PC to perform the 2025 audit and financial reports at \$7000. Motion carried; all in favor.

Motion by Bill Witner/seconded Rodney Koch to appoint Briar Environmental Services, Inc., and the fee schedule, as Sewage Enforcement Officer. Motion carried; all in favor.

Motion by Rodney Koch/seconded Bill Witner to appoint Bob Blosburg, A Certified Arborist, for emergency tree service. Motion carried; all in favor.

Committees:

President Bruce Michael appointed the following:

Law and Finance – James Long, Ed Fenton, E. James Seeley.

Highways and Streets – James Long, Ed Fenton, Holli Trivelpiece.

Building and Grounds – E James Seeley, Bill Witner, Rodney Koch.

GENERAL COUNCIL MEETING

No citizen comments were received on the agenda items.

Audience questions and suggestions: (1) The Trivelpieces reported a street sign was down at the intersection of E. Rittenhouse and Rt. 93, (2) Dave DeHaven questioned the Solicitor and Engineer attendance at monthly meetings.

Cassidy Robinson, LaBella Associates, engineer for the Ruckle Hill Road Solar Project, presented waivers and the stormwater agreement for signature and notarization.

The 12/03/2025 council meeting minutes were approved as written.

No Mayor's report was given.

The 11/12/2025 BAJSA meeting minutes and past due report was submitted. Copy is filed in the borough office.

Discussion was held in regard to the location of the cul-de-sac proposed for the CSG Homeless Shelter. Engineer will review.

No Solicitor's report was given.

Zoning Report – Presented by Abigail Smith. Update on zoning violations and the mobile home parks violations. Copy of the report is filed in the borough office.

Council discussed the abandoned vehicles parked on the property owned by Carl Major. Zoning Officer will look into the issue.

A planning commission meeting has been set for 6PM for Wednesday, January 21, 2026 to continue to review and discuss the CSG Homeless Shelter.

Secretary/Treasurer's Report – Included in the meeting packets were list of invoices for payment, bank account balances and Quickbooks registers. Discussion was held to request additional information from Don E Bower Inc to include a detailed breakdown for labor, materials, and equipment used to repair the Village Lane (Sunset Village) berm. Motion by Holli Trivelpiece/seconded Rodney Koch to void check #6337 until further information is received from contractor.

Secretary reported she was unable to post the agenda for tonight's meeting on the Borough's website. Secretary was authorized to contact other website hosting companies for estimates to develop a new website.

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Reorganization and Regular Meeting Minutes
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Motion by Jim Long/seconded Bill Witner to approve paying the invoices and the Treasurer's report.
Motion carried, all in favor.

Committee Reports

Law and Finance – CD#9323 rolled into a 182 Day Certificate at 4%.
Highways and Streets – No report given.
Buildings and Grounds – No report given.

Old and Unfinished Business

No update was given the BCT/BCBB 1st Avenue Stormwater Project or Rt 11 Entrance to Ber-Vaughn Park.

New Business

Data Center Discussion – Press Enterprise article on the Hemlock Township data center proposed ordinance. Discussion to set aside a reasonable space to accommodate a data center. Discussion to continue at the January 28 work session.

The 2026 bidding thresholds were presented.

Motion by Jim Long/seconded Bill Witner to adjourn. No new business and meeting was adjourned at 7:58PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough