

BRIAR CREEK BOROUGH
March 25, 2026 Work
Session Minutes

President of Council Bruce Michael called the work session to order at 7PM.

Present: Mayor Harold Kershner, Bruce Michael, E. James Seeley, Jim Long, Ed Fenton, Rodney Koch, Bill Witner, and Holli Trivelpiece. Other officials present: Solicitor Rob Davidson and Borough Manager Carol Kieser. Absent: Zoning Officers and Engineer.

Citizens present: Rich Sabatura, John Trivelpiece, Tammy Trivelpiece, and Keith Hess.

Berwick Area Swimming Pool – No quorum of members were present at the last pool meeting.

Citizen Comments or Complaints – No comments or complaints were received.

Secretary's Report – Carol Kieser

Included in the packets for Council were minutes from the 02/25 Work Session and 03/04/2026 Council Meeting, List of Invoices and updated R-T-K Register.

PSAB provided contact information for two businesses and an email has been sent to each business for additional information on codification services.

Josh Switzer (NEPA Securities) has begun to design the Borough's new website. He has made contact with FatCow to begin migration of the domain information.

CD #3467 has renewed at 4%, new maturity date is 08/26/2026. CD #5888 and #5860 have matured on 03/24/2026. Motion by Jim Seeley/seconded Bill Witner to move CD into a 6-month CD at 4%. Motion carried; no opposed.

BAJSA – Jim Seeley

No update on Sewer Authority Projects.

Solicitor's Report – Attorney Rob Davidson

Ruckle Hill Solar Farm Documents – Email sent to Red Leaf to have the Road Bonding Agreement signed and requested security bond.

Data Center Zoning – No report given.

Livic Civil requested a waiver from the requirements of Section 309.B of the Stormwater Management Ordinance for the CSG Homeless Shelter. Peters Consultants reviewed the waiver request and found it acceptable. Motion by Jim Seeley/seconded Bill Witner to approve waiver request, based on Peters Consultants opinion. Motion carried; no opposed. Secretary will send a letter to Andy Keister, Livic Civil.

Ordinance Establishing Planning Commission – No report given.

RT 11 Entrance to BerVaughn Park – Continuing to research ownership.

Old or Unfinished Business

BCT/BCB Stormwater Project – No report.

Property Maintenance Hearing Appeal Board Meeting and training has been set for 5:30PM on Thursday, March 26, 2026, at to be held at borough building.

New Business

Rodney Koch noted a Grant Writing Class is being held at Penn State University and suggested Holli Trivelpiece attend. Motion by Rodney Koch/seconded Ed Fenton to enroll Holli Trivelpiece in the class and pay expenses for her to attend the class. Holli Trivelpiece asked to abstain from the vote. Motion carried; no opposed, Holli Trivelpiece abstained from voice vote.

Motion by Ed Fenton/seconded Jim Long to adjourn. Motion carried. No further business was discussed and meeting was adjourned at 7:40PM.

Respectfully submitted:

Carol A Kieser
Borough Manager
Briar Creek Borough