

BRIAR CREEK BOROUGH
March 4, 2026
Regular Council Meeting Minutes

President W Bruce Michael called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: W. Bruce Michael, James Long, E. James Seeley, Ed Fenton, Rodney Koch, and Holli Trivelpiece. Other officials present were Solicitor Rob Davidson, Zoning Officer Larry Frace and Abigail Smith, and Secretary Carol Kieser. Absent: Mayor Harold Kershner, Jr., Bill Witner, and Engineer.

Citizens Present: John Trivelpiece, Keith Hess, George Fantry, and Paul Brennan.

No citizen comments were received.

The 01/28 Work Session and 02/04/2026 council meeting minutes were approved as written.

Meeting was turned over to Josh Switzer, NEPA Securities, to promote his website hosting company. A Briar Creek Borough demo website was demonstrated. Council held a question-and-answer session relating to website design and support.

No Mayor's report was given.

Engineer's Report – Email from Peters Consultants was read. Professional opinion of the Road Bonding Agreement for Ruckle Hill Road Solar project was stated as in order and is acceptable. The security amount for the bond shall be \$16,375.

Solicitor's Report – Attorney Rob Davidson agreed with the engineer's finding of the security amount for the bond. Motion by Jim Long/seconded Rodney Koch to sign the Road Bonding Agreement and set the security bond for the Ruckle Hill Road Solar 1, LLC project. Roll call: Jim Long, yes; Ed Fenton, yes; Rodney Koch, yes; Jim Seeley, yes; Holli Trivelpiece, yes; Bruce Michael, yes. Motion passed on unanimous roll call vote.

No update was given on the Data Center Zoning.

No update was given on the Ordinance to amend Ordinance #83-1973, Planning Commission.

Zoning Report –Larry Frace reported one complaint was received. No zoning or construction permits were issued. An updated list of mobile home park violations was given. Copy of the report is filed in the borough office.

An informal meeting has been set for Wednesday, March 11, 2026, with the Sheetz Developer to discuss the demo and rebuilding of the Sheetz complex.

Next planning commission meeting has been set for 6PM on Wednesday, March 18 to discuss the CSG Homeless Shelter and Housing Units.

Secretary/Treasurer's Report – Included in the meeting packets were a list of invoices for payment, bank account balances and Quickbooks registers. Motion by Jim Seeley/seconded Jim Long to approve paying the invoices and approve the financial report. Motion carried; no opposed.

After review of the three quotes received for the design of a new borough website, a motion was made by Ed Fenton/seconded Jim Long to hire NEPA Securities to design a new website and provide monthly website updates when needed. Motion carried; no opposed.

Committee Reports

Law and Finance – Motion by Ed Fenton/seconded Jim Long to roll over CD #5860 and CD #5888 for a 180-day term. Motion carried; no opposed.

Highways and Streets – No report given.

Buildings and Grounds – Jim Seeley reported two laptops that were purchased thru a grant and never used by Prime Time have been updated by Rob's Computer. Motion by Ed Fenton/seconded Holli Trivelpiece to authorize Larry Frace Inspections to use one of those laptops for training and documentation purposes. Motion carried; no opposed.

Old and Unfinished Business

No update was given the BCT/BCB 1st Avenue Stormwater Project.

Rt 11 Entrance to Ber-Vaughn Park. – Attorney Rob Davidson is currently working to establish ownership of the property.

Jim Long voiced concern that future council members will not be aware of the reason and limited use of the funds from the sale of the fire company property that is currently being held in a CD at the First Keystone Community Bank.

Motion by Ed Fenton/seconded Holli Trivelpiece to adjourn. No new business and meeting was adjourned at 7:55PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough