

BRIAR CREEK BOROUGH
February 25, 2026
Work Session Minutes

President of Council Bruce Michael called the work session to order at 7PM.

Present: Mayor Harold Kershner, Bruce Michael, E. James Seeley, Ed Fenton, Rodney Koch, and Holli Trivelpiece. Other officials present: Solicitor Rob Davidson and Borough Manager Carol Kieser. Absent: Jim Long, Bill Witner, Zoning Officers, and Engineer.

Citizens present: John Trivelpiece, Tammy Trivelpiece, Rich Sabatura, and Keith Hess.

Berwick Area Swimming Pool – No report given.

Citizen Comments or Complaints – No comments or complaints were received.

Secretary's Report – Carol Kieser

Included in the packets for Council were minutes from the 01/28 Work Session and 02/04/2026 Council Meeting, List of Invoices, R-T-K Register, 2025 PA State Ethic Forms.

Secretary reported: Forty (40) No Nonsense Neutering vouchers were received. A 30-day extension was given on the eight R-T-K requests. The Ethic Forms are due by May 1, 2026. Proposal for website hosting was received from NEPA Securities. Council requested Secretary to invite Josh Switzer from NEPA Securities to attend the 03/04/2026 Council Meeting to discuss the proposal for the new website.

BAJSA – Jim Seeley

The 01/14/2026 minutes, past due delinquent customer list, and letter from Peters Consultants in reference to the South Centre Township Sewer Extension was discussed. Copy of the report is filed in the Borough office.

Solicitor's Report – Attorney Rob Davidson

Ruckle Hill Solar Farm Documents - Road bonding agreement was received from New Leaf Energy. Copy of the agreement has been sent to Peters Consultants to confirm the security amount for the bond based on cost per linear mile for those roads being used during the construction phase. No action taken. 03/04/2026 agenda item.

Data Center Zoning – No report given.

Ordinance #83-1973, Establishing Planning Commission – Attorney Rob Davidson authorized to draft a new ordinance to include compensation for the Planning Commissioners.

Page Two of Two
Work Session Minutes
February 25, 2026

Old or Unfinished Business

RT 11 Entrance to BerVaughn Park – Holli Trivelpiece reported she met with Wes Fahringer, DCNR, to discuss a grant to pave and make improvements to the entrance roadway into the Ber-Vaughn Park from Rt. 11. Wes Fahringer could not find ownership of the road and stated a grant could not be approved until ownership is established. Attorney Davidson continues to research the ownership.

BCT/BCB Stormwater Project – No report.

Property Maintenance Hearing Appeal Board Meeting – Tentative meeting has been set for Thursday, March 26, 2026 at 5:30PM to be held at borough building.

New Business

CSG 90-Day Extension Request – Request received from Livic Civil, engineer for project, for a 90-day time extension to allow for coordination with appropriate agencies and allow the appropriate time for the Borough to review the plans. Motion by Ed Fenton/seconded Holli Trivelpiece to grant the 90-day extension. Motion carried; no opposed.

The 3rd qtr. 2025 LST listing was presented to Council for review.

Codify Ordinance and Resolutions – Discussion was held to contract a company to organize ordinance and resolutions into one manual. Council suggests postponing this project until new website is up and running.

Motion by Ed Fenton/seconded Holli Trivelpiece to adjourn. Motion carried. No further business was discussed and meeting was adjourned at 8:03PM.

Respectfully submitted:

Carol A Kieser
Borough Manager
Briar Creek Borough